

**Minutes of the Ordinary Meeting of Lockton Parish Council held on  
Monday 27 January 2025 at 7.00 pm. Venue: Lockton Village Hall, Lockton, Pickering**

<b><u>PRESENT</u></b>		
<b>Chair:</b> Cllr D Tomlinson, Cllr M Bentley, Cllr J Edenbrow, Cllr R Phillips, Cllr Hodgson and J Collins (Clerk).		
<b>Apologies:</b> none		
No members of public were present (mop)		
<b>1. Welcome to all</b>		
Chair Cllr Tomlinson welcomed all present to the meeting.		
<b>2. Open Forum/Public Session</b>		
No points raised for the Open Forum.		
<b>3. To Receive</b> any Declarations of Interest		
None raised.		
<b>4. To Agree and Sign</b> the Minutes of the meeting on Monday 02 December 2024: Minutes agreed, all councillors in favour and signed by the Chair Cllr Tomlinson.		
<b>5. Guest Slot</b>		
No guests present		
<b>6.</b>	<b>To receive information on ongoing issues and decide further action where necessary</b>	
	<b>Village Sign replacement:</b> Cllr Bentley emailed a picture of the sign he had made prior to the meeting. All councillors extremely happy with the design and appearance. Cllr Bentley confirmed that the sign will be erected/secured once painted.	
<b>7.</b>	<b>Planning applications received</b>	
	NYM/2024/0798 – Cherry Tree Farm, Lockton	<b>Actions:</b> <b>No comments</b>
<b>8.</b>	<b>Planning decisions received.</b>	
	NYM/2024/0746 – Cherry Tree Farm, Lockton NYM/2024/0799 – Cherry Tree Farm, Lockton	<b>Actions:</b> <b>No comments</b>
<b>9.</b>	<b>Finance</b>	
<b>9.1</b>	<b>To Review &amp; Approve</b> finance report/payments In, including Grants spreadsheet. Since last meeting: Payments In/Out: Cemetery Fees +£150.00/Clerks Salary - £221.04/Village/Cemetery paths/verges -£100.00 <b>To Consider</b> future Payments In/Out: Clerks Salary - £196.48 <b>To Consider &amp; Approve</b> forecasted/projected Payments In/Out until next meeting: Village Hall Rent £90.00/Village Maintenance £150.00/Tree Work £1,236.00/Clerks Salary £245.60 <b>Cllr Phillips reminded Clerk re the training for the Biodiversity. Clerk also confirmed that there should be further training available as a new councillor. Clerk to forward details once available, Clerk to query the training costs with YLCA, to see whether the PC can qualify for the small council's bursary.</b> <i>Since the meeting, the Clerk has confirmed that Lockton PC will qualify for a 50% discount to the training fees, and this has been confirmed in an email to all councillors.</i>	<b>Approved</b>
<b>9.2</b>		<b>Approved</b>
<b>9.3</b>		<b>Approved</b>
<b>10.</b>	<b>Chairman's report/Councillor's information</b>	
<b>10.1</b>	<b>To Consider &amp; Approve</b> change of address for Barclays (to Ivy Cottage)	
	<b>Approved. Clerk to send confirmation to Barclays</b>	
<b>10.2</b>	<b>To Review &amp; Agree</b> actions Linking Levisham Landscape Recovery Project	
	Cllr Phillips confirmed the meeting with residents will take place on 11 March at 7pm, at the Village Hall with Holly Ramsden from the Parks department. This is just to make the PC aware following HR's guest slot at the December PCM.	
<b>10.3</b>	<b>To Consider &amp; Approve</b> new Clerk contract/new advert for vacancy	
	Agreement to adopt as follows: <ul style="list-style-type: none"> <li>- Contract which was circulated prior to the meeting</li> <li>- WFH allowance which is £26.00 p/calendar month</li> <li>- Salary scale from the NALC 2024/25 agreement of SCP of 15 which equates to £15.08 p/hour.</li> </ul> To be adopted from the 01 April 2025, with new Clerk. <i>The Autela costs (payroll) were circulated post-meeting and will look to be approved at the next PCM.</i> Clerk to update the vacancy/advert & circulate and readvertise on the pc website/noticeboard.	

<b>11.</b>	<b>Clerk's Information</b> (Clerks Notes circulated)
<b>11.1</b>	To <b>Consider &amp; Agree</b> actions for the flood prevention project Clerk confirmed that the grant has been awarded. Next actions are to select a contractor, and to review the materials/costs needed. Since the meeting, the <i>Clerk has requested assistance from Cllr D. Green from the Flood Prevention Group, who will visit again to confirm materials needed.</i>
<b>11.2</b>	To <b>Receive</b> all updates on village: Biodiversity plan/Playground/Cemetery/Village Hall Garden/Pinfold Covered.
<b>11.3</b>	To <b>Review</b> all other correspondence received: Cemetery/NYC parish portal update/street lighting Clerk confirmed that the NYC portal still needs to be re-registered, and will get on and sort this asap Tree work for the cemetery, and some Yews in the closed churchyard will be completed week commencing the 27 <sup>th</sup> of January 25.
<b>12.</b>	<b>Urgent business:</b> None
<b>13.</b>	<b>Date of next Parish Council meeting</b>
	Monday, 31 March 2025
	<b>Meeting closed at 20:30 hours</b>